

# WEST HADDON PARISH COUNCIL

EXECUTIVE OFFICER: Mrs Gill Wells



## Planning, Neighbourhood Development and Highways Committee

## West Haddon Parish Council

**Date: 21<sup>st</sup> October 2019**

**Time: 7.30pm**

**Venue: West Haddon Baptist School Room**

**Attendees:**

Cllr P Norman      Cllr I Robertson  
Cllr S Tringham    Cllr A Stephens  
Cllr P Baldwin      Cllr S Leadbeater

Apologies  
None received

The Clerk  
2 Members of the Public

### OPENING PROCEDURES.

1. Election of Chair – Motion Agreed:- Cllr A Stephens was elected to the position of Chair.
2. Election of Vice Chair – Motion Agreed:- Cllr S Leadbeater was elected to the position of Vice Chair.
3. Apologies – None received – Cllr Heaton was absent.
4. Public Session – Ian Robertson addressed the meeting as a member of the Public and advised that there would be a planning application submitted in the near future pertaining to his property and he asked that the Council give consideration to supporting this. The Executive Officer explained that until the application was received the Council / Committee could not make comment. Moreover, whilst interests should be declared at that point clarification could be sought of the applicant if anything was unclear prior to a resolution being made by the Council / appointed Committee.  
Mr Porter updated Members on the progress with regard the proposed development of new Almshouses. The housing needs report supported the requirement for additional Almshouse provision and the initial surveys had been carried out and draft plans created. Existing residents of the properties and trustees had been consulted with and the next stage was to carry out a pre-application enquiry with DDC. The number of allotments would not be reduced but they would be relocated to accommodate the new properties. Mr Porter agreed to update the Council regularly.
5. Declarations of Interest – There were no declarations of interest.
6. Requests for dispensations – to be received in writing by the Clerk – There were no requests for dispensations.
7. Minutes – To consider and approve the minutes of the Planning & Development Committee 30<sup>th</sup> July 2018 – Motion Agreed:- It was resolved that the minutes were an accurate reflection of the meeting and were signed accordingly.

### POLICIES & PROCEDURES

8. Terms of Reference - To consider the terms of reference for the Planning, Neighbourhood Development and Highways Committee and approve recommendation to Full Council – Motion Agreed:- It was resolved that the terms of reference be approved and recommended to Full Council for ratification.

### PLANNING APPLICATIONS – To consider applications received or to note decisions

9. DA/2019/0827 – West Haddon Playing Fields – Motion Agreed:- It was resolved that the Committee supported the application.
10. DA/2019/0111 – West Haddon Playing Fields – permission granted.
11. DA/2018/0278 – Three Farthings, 40 Guilsborough Road, West Haddon – permission granted.

### NEIGHBOURHOOD DEVELOPMENT & LOCAL / NATIONAL PLANNING POLICY REVIEWS

12. To consider the processes and requirements for the review of the West Haddon Neighbourhood Development Plan and to establish a programme / timelines to deliver the review of the plan. Motion Agreed:- It was resolved that, due to a housing needs survey being completed in 2019 and the result of a Conservation Area review consultation results awaited,

there was no further action to take in terms of a review of the Neighbourhood Development Plan at present. Further, it was confirmed that the Neighbourhood Development Plan was a live document and as such would be kept under constant review especially as local and national planning policy consultations and changes were made.

**13.** To consider the Daventry Part 2 Local Plan and in particular the policy changes which may impact the West Haddon Neighbourhood Development Plan. Motion Agreed:- It was resolved that having reviewed the Draft Local Plan Part 2 for Daventry there were no remedial requirements / amendments to make to the Neighbourhood Development Plan.

**14.** To receive an update on the Conservation Area Consultation being carried out by DDC and consequent amendments that may be required in and to the West Haddon Neighbourhood Development Plan. Motion Agreed:- It was resolved that the Conservation Area review results would be considered when published but meanwhile all Members would be asked to respond to the consultation as individuals. The Executive Officer would attend the public consultation 22<sup>nd</sup> October 2019 and ask why protected green spaces denoted in the NDP were not identified as part of the proposed Conservation Area.

#### **HIGHWAY MATTERS**

**15.** To consider forthcoming highway adoptions and requirements in terms of lighting and grit bins. Motion Agreed:- It was resolved that the Council would accept the street lighting when S38 agreements were complete as long as certificates had been received. The EMO would be asked to carry out a survey of the grit bins in the village and a review of where they were required would be carried out.

**16.** To consider works required to highway verges / roundabouts / weed control and to instruct the Clerk to obtain quotes for such works to be carried out by licensed operatives. Motion Agreed:- It was resolved that the Executive Officer would enquire how the Parish Council could become licensed to work on the highways with a view to getting the EMO on the approved contractors list. If this action was not deemed a possibility the Executive Officer would obtain quotes from contractors on the licensed list and would ask for quotes for 2 – 3 additional cuts / maintenance on the roundabouts and surrounding verges at the village entrances from the A428 for consideration in the budget process.

**17.** To consider any street lighting issues in the community and to approve a motion to reduce the carbon footprint of the lamps by replacing lamps to LEDs (possibly as a phased approach across the village). Motion Agreed:- It was resolved that quotes be obtained for testing of the lamps as part of an urgent risk assessment. Further, quotes would be obtained to change lights to LED type to reduce power consumption and ensure longevity.

**18.** Traffic Calming – to consider actions taken to date and requirements to finalise the installation of the permanent VAS signs as well as the movement of the mobile signs and the receiving and reporting of data. Motion Agreed:- It was resolved that the locations be confirmed for the S50 permission notice and that other than the Crick Road location none of the others affected residential properties.

#### **BUDGET & FINANCE MATTERS**

**19.** To consider budget versus expenditure financial period 2019-2020 and to consider budget requirements for recommendation to the Finance & Human Resources Committee for inclusion in the forthcoming budget discussions for the period 2020-2021. Motion Agreed:- It was resolved that the following items be forwarded to the Finance & Human Resources Committee for consideration in the budget preparation process:- Solar panels for SID signs; LED lighting conversion; lighting column testing; verges & weed killing.

#### **CLOSING PROCEDURES**

**20.** Date of next meeting – to be confirmed.