

WEST HADDON PARISH COUNCIL

EXECUTIVE OFFICER: Mrs Gill Wells

Email: executiveofficer@westhaddonparishcouncil.gov.uk

Councillors - You are summoned to attend a **Full Council Meeting Tuesday 5th May 2020**, which will be held via Zoom Conference call – link as follows:- Meeting ID – 619-119-7261; Password – 448134 Members of the Public are welcome to log on and attend using this link via the zoom app?

Members of the Public are also invited to email the Executive Officer with any issues / concerns relating to Council business.

Gill Wells

30th April 2020

Item No.	<u>OPENING PROCEDURES</u>
19/476	REPORTS FROM POLICE, DDC & NCC REPRESENTATIVES TO BE RECEIVED IN WRITTEN FORMAT.
19/477	PUBLIC SESSION – Members of the public are invited to forward issues for debate by councillors via the email address no later than 12 midday the working day before the meeting or are able to join the meeting via zoom.
19/478	APOLOGIES – Motion required to accept apologies and reasons for absence.
19/479	DECLARATION OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012.
19/480	REQUESTS FOR DISPENSATIONS to be received by email to the Clerk. The Council are asked to consider requests for dispensation.
19/481	MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING 7 th APRIL 2020 – to be signed remotely and forwarded to the Clerk for filing.
19/482	MATTERS ARISING – Members or Officers are asked to raise queries / issues relating to decisions made at the previous meeting 7 th April 2020 – please note no decisions can be made under this item.
Item No.	<u>GOVERNANCE MATTERS</u>
19/483	COVID 19 & STATUTORY UPDATES / REQUIREMENTS FOR THE OPERATION AND MANAGEMENT OF THE PARISH COUNCIL.
19/484	DELEGATED AUTHORITY SCHEME – To re-affirm the following:- <i>“The Executive Officer shall have delegated authority to make decisions on behalf of the council where such decision cannot reasonably be deferred and must be made in order to comply with a statutory or commercial deadline. The delegation does not extend to matters expressly reserved to the council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the council after the council meeting at which the delegation was put in place.”</i>
19/485	TO REVIEW & APPROVE THE FOLLOWING STATUTORY INSTRUMENTS:- <ul style="list-style-type: none"> • Standing Orders – including amendments following the Covid 19 L01-20 regulations; • Code of Conduct; • Financial Regulations.
19/486	CONFIRM APPOINTMENTS TO COMMITTEES FOR CLARIFICATION AS AGREED MAY 2019 IN LINE WITH L01-20 REGULATIONS.
Item No.	<u>PLANNING, NEIGHBOURHOOD DEVELOPMENT & HIGHWAYS</u>
	– Plans can be viewed on the website - www.daventrydc.gov.uk/vds & residents are asked to forward any observations prior to the meeting – all observations received will be noted and forwarded to the planning authority as debate is restricted due to Covid 19 restrictions.
19/487	Notification of planning applications received for consultation and observation received from parishioners:- <ul style="list-style-type: none"> • DA/2020/0261 Rivendell, West End, West Haddon NN6 7AY.
19/488	BIODIVERSITY – Climate change and Parish Council duties / responsibilities.
19/489	MORRISON PARK ROAD LAND TRANSFER – To receive an update on the transfer & agree actions required.
19/490	PUBLIC ADMISSION TO MEETINGS ACT 1960 – MOTION TO REMOVE PUBLIC AND PRESS FROM THE MEETING DURING THE DISCUSSION OF ITEM 19/491 DUE TO SENSITIVE INFORMATION.
19/491	BOWLING CLUB BOUNDARY.

Item No.	<u>FINANCE & HUMAN RESOURCES</u>
19/492	REPORT FROM FINANCE & HUMAN RESOURCES COMMITTEE 28 TH APRIL 2020.
19/493	BANK RECONCILIATION & FINANCE REVIEW:- <ul style="list-style-type: none"> To receive and consider the latest detailed bank reconciliation & finance review (Budget versus expenditure) which is to be approved and signed by the Chair of the Council in accordance with the Councils internal control policy and procedure remotely and forwarded to the Clerk for filing.
31/03/2020	Current
Current A/C	£30,739.00
Reserve A/C	£8,374.26
Unity A/C	£32,618.06
Still to be banked	£0.00
Unpresented Cheques	-£491.07
31/03/2020	£71,240.25
19/494	INVOICES FOR PAYMENT - To consider and approve the list of invoices received for payment.
19/495	GRANTS – To consider and approve any grant applications received.
19/496	BUS SHELTERS UPDATE.
19/497	S106 FOOTPATH ENHANCEMENT UPDATE.
19/498	VILLAGE INSPIRATION / AESTHETICS.
Item No.	<u>COMMUNICATION & EVENTS</u>
19/499	REPORT FROM COMMUNICATION & EVENTS COMMITTEE 14 TH APRIL 2020.
19/500	NEWSLETTER – To consider publication, delivery issues and the Editors re-numeration.
19/501	VIRTUAL VE DAY EVENT 8 TH MAY 2020.
Item No.	<u>FACILITIES & ASSET MANAGEMENT</u>
19/502	TO RECEIVE A REPORT FROM THE FACILITIES & ASSET MANAGEMENT COMMITTEE 15 TH APRIL 2020.
19/503	SPORTS CLUBS LICENCES’.
19/504	PAVILION DEVELOPMENT UPDATE / REQUIREMENTS.
19/505	S106 WORKS AND JUNIOR FOOTBALL CLUB WORKS.
19/506	STORAGE ISSUES – PLAYING FIELDS.
Item No.	<u>SPECIFIC AGENDA ITEMS / CONSULTATIONS / TRAINING FOR DISCUSSION AND CONSIDERATION</u>
19/507	GOOD NEIGHBOUR SCHEME UPDATE.
Item No.	<u>CLOSING PROCEDURES</u>
19/508	ITEMS FOR THE NEXT FULL COUNCIL MEETING – Members are asked to notify the Clerk of items they wish to be included on the next agenda.
18/509	DATES OF NEXT MEETINGS:- N.B. Dates will be confirmed once agendas are issued and are dependent upon government restrictions and statutory requirements in line with the Covid 19 crisis. All meetings will be held by conference call. <ul style="list-style-type: none"> Communication & Events Committee – 19th May 2020 - 7pm – 8pm; Assets & Facilities Management Committee – 19th May 2020 – 8.15pm – 9.30pm. Finance & Human Resources Committee – 26th May 2020 7.30pm – 9pm. Full Council Meeting – 2nd June 2020 7.30pm – 9.30pm