

WEST HADDON PARISH COUNCIL

EXECUTIVE OFFICER: Mrs Gill Wells

Email: executiveofficer@westhaddonparishcouncil.gov.uk

Website:- westhaddonparishcouncil.gov.uk

Full Council	Tuesday 3rd March 2020 West Haddon Baptist Chapel Meeting Room
Present:- Cllrs Kerr (Chair) Cllr P Norman (Vice Chair) Cllr P Baldwin Cllr J Heaton 1 Member of the Public G Wells – Executive Officer	Apologies Received:- Cllr S Tringham Cllr D Spencer Cllr A Dawson was absent
Item No.	OPENING PROCEDURES
19/408	REPORTS FROM POLICE, DDC & NCC REPRESENTATIVES – There were no representatives present.
19/409	PUBLIC SESSION – A resident asked why the newly installed bus shelters were blue – the response was that there had been much discussion at council meetings regarding the shelters and, in time all street furniture owned by the Parish Council would be the same so as to be easily identifiable as the being under the ownership and responsibility of the Council. The member of public present advised that the fee hitherto paid for delivery of the newsletter had been £60 with £10 for the collection of the newsletters from the printers. The Council had resolved at the February meeting of Council to increase the fee to £100 per month for delivery. The Council were notified that the tree on Morrison Park Road, damaged in recent storms, had been dealt with.
19/410	APOLOGIES – Motion Agreed:- It was resolved that apologies and reasons for absence received from Cllr Tringham and Cllr D Spencer be approved. Cllr A Dawson was absent without approval.
19/411	DECLARATION OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012. Cllr Kerr declared an interest in item 19/420 and Cllr Robertson in item 19/419.
19/412	REQUESTS FOR DISPENSATIONS – There were no requests for dispensations.
19/413	MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING – 4 th February 2020. Motion Agreed:- It was resolved that the minutes of the meeting 4 th February 2020 be approved.
19/414	MATTERS ARISING – There were no matters arising to report.
Item No.	GOVERNANCE MATTERS
19/415	WEST HADDON EMERGENCY PLAN. Motion Agreed:- It was resolved that the Council would utilise the website and social media feed to send out messages / links to official sites regarding current issues being faced in the community / country, for example, latest information regarding the Corona virus situation. Furthermore, the resilience group would meet and feed back to the Council whether or not the Council should prepare one.
19/416	WEST HADDON PARISH COUNCIL BUSINESS PLAN / VISION STATEMENT – Motion Agreed:- It was resolved that following the Annual Parish Council Meeting May 2020 the Council would focus on putting together a business plan for the next 5 years.
19/417	CLUSTER MEETING – Minutes of the meeting February 2020 had been circulated to all Councillors. Motion Agreed:- It was resolved that the next meeting would held June 2020 and that Danny Moody, CEO NCALC, would be invited to attend.
19/418	PARISH COUNCIL SURGERY – Members were apprised of a draft programme of events / presentations for the surgeries including Alzheimers Frriends; Neighbourhood Watch; CPR and defibrillator training. Motion Agreed:- It was resolved that The Pytchley would be approached and surgeries held in the York Room on a trial basis and that a sandwich board would be purchased for the purposes of advertising the surgeries.
Item No.	PLANNING, NEIGHBOURHOOD DEVELOPMENT & HIGHWAYS – Plans can be viewed on the website - www.daventrydc.gov.uk/vds
19/419	The Council were notified of the following planning applications having received approval:- <input type="checkbox"/> DA/2019/0852 – The Old Mews, Crown Lane, West Haddon – GRANTED; <input type="checkbox"/> DA/2019/1096 – The Mower Shop, Northampton Road – GRANTED; <input type="checkbox"/> DA/2019/0851 – The Old Mews, Crown Lane, West Haddon – GRANTED.

Cllr Kerr left the meeting.	
19/420	Motion Agreed:- It was resolved that the Council had no observations with regard the following planning applications and, indeed, supported the applications:- <ul style="list-style-type: none"> • DA/2020/0088 – Hollytrees, 10 Hardays Lane, West Haddon. • DA/2020/0123 – 70 Guilsborough Road, West Haddon.
Cllr Kerr re-joined the meeting.	

19/421	WEST HADDON CONSERVATION AREA:- Motion Agreed:- It was resolved that Anna Wilson (DDC) would be invited to attend a public meeting to explain to the Council and residents what living in a conservation area would mean to them and the village and the Neighbourhood Development Plan.
19/422	WEST HADDON PARISH NEIGHBOURHOOD DEVELOPMENT PLAN – Motion Agreed:- It was resolved that the Neighbourhood Development Plan would need to be reviewed given the adoption of the Conservation Area in West Haddon. A meeting to discuss the review would be called after the public meeting had taken place (item 19/421).
19/423	SETTLEMENTS & COUNTRYSIDE LOCAL PLAN PART 2 ADOPTION. Members were notified that the plan had been adopted.
19/424	MORRISON PARK ROAD LAND TRANSFER. Motion Agreed: - It was resolved that as there were still works to be carried out on trees on the land to be transferred the Council would not accept transfer of the title deeds until these had been resolved.

Item No.	FINANCE & HUMAN RESOURCES
-----------------	--------------------------------------

19/425	NEWSLETTER DELIVERY UPDATE. Motion Agreed:- Following a verbal update on the engagement of a new deliverer, the Council agreed to proceed with one person delivering to the whole village but requested that the incumbent advise what their back up plan would be in the event that they were unable to deliver.
19/426	PLAYING FIELD NOTICEBOARD. Motion Agreed:- It was resolved that, due to the exorbitant costs, the Council would not purchase and erect a noticeboard on the playing fields. Rather, the gym instructions would be placed on the website with signposting to the site placed in WHNews. Signs advising users of the playing fields that they used the area and the equipment at their own risk would be erected.
19/427	PAVILION DEVELOPMENT. Members were apprised that it had been agreed at the Finance & Human Resources Committee that Mr P Horne be engaged to project management the pavilion development and that terms and conditions of engagement had been forwarded to Mr Horne.
19/428	BANK RECONCILIATION & FINANCE REVIEW:- <input type="checkbox"/> Members received the bank reconciliation & finance report and there were no issues to report.

31/12/2019	Current
Current A/C	£83,261.47
Reserve A/C	£8,374.26
Unity A/C	£16,411.34
Still to be banked	£0.00
Unpresented Cheques	-£688.40
31/12/2019	£107,358.67

19/429	INVOICES FOR PAYMENT – Motion Agreed:- It was resolved that the list of invoices for payment be approved as well as an additional invoice received from Abington Pest Control for the sum of £432 with regard the catching and removal of moles on the playing fields and in the churchyard.
19/430	CHRISTMAS LIGHTS DONATION – Motion Agreed:- It was resolved that the sum of £100 be raised at the next meeting for the chosen charity of the resident who lit his house for charitable purposes.

Cllr Baldwin declared an interest in item 19/431.

19/431	VILLAGE HALL LIGHT – Motion Agreed:- It was resolved that, given the issues regarding the proposal by Western Power to reposition the street lamp due to the removal of the current post on which the Council had a bracket light, as well as the Village Hall Committee response to some of the proposed solutions to where and how a new lamp could be repositioned in the area, the Executive Officer be instructed to approach Western Power and ask for their input into what they proposed as an alternative to having a bracket lamp on the current pole given the Council did not have the budget for a new post. Moreover, the Council insisted that any new lights must be LED.
19/432	STREET LIGHT SURVEY. Motion Agreed:- It was resolved that the Executive Officer would review the survey and identify lamps of high risk, medium, and low risk and obtain costs for replacement / upgrading to LEDs. The Council would then consider the costs and whether to pursue an interest free loan from Salix for the works.
19/433	S106 FOOTPATH ENHANCEMENT – Motion Agreed:- It was resolved that the quote for the upgrade of the footpath surface from R & G be approved as well as the costs of purchasing a gate and posts to be installed by the EMO. The monies would be drawn down from the S106 funds held by DDC.
19/434	WEST HADDON WOMBLES. Motion Agreed:- It was resolved that the risk assessments forwarded by the Wombles were accepted and would be forwarded to the insurance company along with the list of volunteers. Further, as DDC had confirmed they were indeed responsible for litter picking outside the village confines and the Wombles were carrying out this role, the Executive Officer would pursue recovering the costs of collecting the litter once bagged and funds towards the service from DDC.
19/435	A428 ROUNDABOUT / VERGES. Motion Agreed:- It was resolved that the quote for additional cuts on the roundabouts and verges along the A428, at the entrances to the village, for the sum of £1200, be accepted but that conditions would need to be met, including the forwarding of dates for the scheduled cuts and the additional cuts engaged and paid for the Parish Council. This would then ensure the contract between the Parish Council and the licensed operative was clear that it was
	in addition to and not instead of scheduled cuts. The Executive Officer would request and obtain copies of insurances and risk assessments prior to works commencing.
Item No.	<u>COMMUNICATION & EVENTS</u>
19/436	REPORT FROM COMMUNICATIONS & EVENTS COMMITTEE. Circulated to all Members.
19/437	VE DAY COMMEMORATION EVENT MAY 2020. Motion Agreed:- It was resolved that the event would go ahead but that the situation regarding the Corona Virus and its impact on public events would be monitored closely and that any costs to be incurred would be based on a deposit basis to minimise losses for the Council. Further, that the Executive Officer would enquire with the insurance company the potential risks for the Council with cancelling an event and recovery of spent funds. The working party would meet Tuesday 10 th March to discuss the event further.
19/438	HEALTH & WELLBEING PROGRAMME – See item 19/418 above.
Item No.	<u>FACILITIES & ASSET MANAGEMENT</u>
19/439	TO RECEIVE A VERBAL REPORT FROM THE FACILITIES & ASSET MANAGEMENT COMMITTEE. Minutes had been circulated to all Members
19/440	BUS SHELTERS UPDATE. Members had been apprised of the positive responses from residents with regard the installation of bus shelters and two negative responses received and comments therein. The Council had followed procedure and had positioned the shelters where there were existing bus stops for the benefit of those in the parish reliant on public transport. The yellow lines that had faded adjacent to The Crown would be re-painted to make it clear where the bus stop was and to enable the bus to pull in where designated – at present, residents parked in the allocated bus stop area making it difficult for the buses to pull in. Motion Agreed:- It was resolved that the 2 additional shelters, to be funded by Dirft, would be placed at the end of Morrison Park Road and Station Road bus stops once permission had been granted by the Highway Authority.
19/441	TREE SURVEY. The quotes requested for a tree survey had not been returned to date.
19/442	LITTER BIN . Motion Agreed:- It was resolved that a replacement litter bin would be located at the bus stop / shelter Guilsborough Road.
19/443	DOG FOULING. Motion Agreed:- It was resolved that dog owners would be asked to keep dogs on a lead when on the playing field and that this would be advertised on the website; in WHNews and through signage.
Item No.	<u>SPECIFIC AGENDA ITEMS / CONSULTATIONS / TRAINING FOR DISCUSSION AND CONSIDERATION</u>

19/444	ELECTRIC CAR CHARGING POINTS. Motion Agreed:- It was resolved that there were too many issues regarding the installation of car charging points in the village, not least:- location, costs of installation; ongoing maintenance and management of the points. However, it was agreed that the Council needed to be mindful of the Governments proposals for electric vehicles and the impact this could / would have in West Haddon.
19/445	CONSULTATIONS:- Motion Agreed:- It was resolved that there were no observations to forward with regard the following consultations received for review:- <ul style="list-style-type: none"> • Give your views on how to tackle anti-social behaviour; • Have your say on plans to protect economic sites; • Consultation on targeted childrens services in Corby; <input type="checkbox"/> Daventry District Council declares Climate Emergency; <input type="checkbox"/> Keep Britain Tidy.
Item No.	<u>CLOSING PROCEDURES</u>
19/446	EVENTS:- <ul style="list-style-type: none"> <input type="checkbox"/> FUNDING AWARENESS & BID WRITING TRAINING – 12th march 2020 – Executive Officer attending – Event Cancelled.
19/447	NEWSLETTER CONTENTS APRIL 2020:- <input type="checkbox"/> <ul style="list-style-type: none"> VE Day; • PC surgery programme; • Climate Challenge; • Dog Fouling; • Outdoor Gym Equipment instructions signposting to Website; <input type="checkbox"/> Corona Virus alerts – signposting to Website.
19/406	ITEMS FOR THE NEXT FULL COUNCIL MEETING – Members were asked to notify the Clerk of items they wished to be included on the next agenda.
18/407	DATES OF NEXT MEETINGS:- N.B. Dates will be confirmed once agendas are issued and are dependent on meeting venue hire. <ul style="list-style-type: none"> <input type="checkbox"/> Parish Council Surgery – 18th March 2020