

WEST HADDON PARISH COUNCIL

EXECUTIVE OFFICER: Mrs Gill Wells

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| Full Council | Tuesday 7th January 2020 West Haddon Baptist Chapel Meeting Room |
| Present:- Cllrs Kerr (Chair) Cllr P Norman (Vice Chair) Cllr P Baldwin Cllr I Robertson Cllr D Spencer Cllr J Heaton Cllr A Stephens Cllr S Tringham Cllr A Dawson 4 Members of the Public G Wells – Executive Officer | Apologies Received:- Cllr S Leadbeater |
| Item No. | OPENING PROCEDURES |
| 19/326 | REPORTS FROM POLICE, DDC & NCC REPRESENTATIVES IN VERBAL OR WRITTEN FORMAT – No reports were received. |
| 19/327 | PUBLIC SESSION – Members of the Public were invited to address the meeting on agenda items only – 2 Members of the Public introduced themselves as candidates for the Long Buckby Ward in the anticipated forthcoming Unitary Shadow Council elections May 2020. Mrs Biart addressed the Council in relation to item 19/353. Mrs Biart had delivered the newsletter for 9 years and had decided to step down from the role. The Council thanked her for all her work. Mrs Biart also asked when the Outdoor Gym Equipment would be unveiled for use?. The response was that it was anticipated that the equipment would be available for use the following week following inspection by the Council and removal of fencing. |
| 19/328 | APOLOGIES – Motion Agreed:- It was resolved that an apology and reason for absence received from Cllr Leadbeater be approved. |
| 19/329 | DECLARATION OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012. There were no declarations of interest. |
| 19/330 | REQUESTS FOR DISPENSATIONS to be received in writing by the Clerk. The Council were asked to consider requests for dispensation. There were no requests for dispensation. |
| 19/331 | MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING – 3 rd December 2019. Motion Agreed:- It was resolved that the minutes of the meeting Full Council meeting 3 rd December 2019 be approved. |
| 19/332 | MATTERS ARISING – There were no matters arising to report that were not already covered under agenda items. |
| Item No. | GOVERNANCE MATTERS |
| 19/333 | ELECTIONS 2020 UPDATE – There was no further update on the anticipated election date for West Haddon Parish Council. However, it was understood that if and when the proposed statutory order for unitary council status in Northamptonshire was approved the elections for West Haddon would be held in 2025. |
| 19/334 | CLUSTER MEETING – Motion Agreed:- It was resolved that the Pytchley Inn would be asked if they would offer the York Room for the purposes of a cluster meeting, free of charge and, if not, the Village Hall would be booked 18 th February 2020 at a cost of £18.75. The agenda items for the meeting were approved. |
| Motion Agreed:- It was resolved that item 19/353 be taken next. | |
| 19/353 | NEWSLETTER DELIVERY – Motion Agreed:- It was resolved that the Newsletter Editor be engaged to deliver the newsletter the following month but at the same time the role would be advertised so that if, after a trial |

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| | period, the Editor did not wish to continue delivering the newsletters other interested parties in the community could be engaged. |
| Item No. | PLANNING, NEIGHBOURHOOD DEVELOPMENT & HIGHWAYS – Plans can be viewed on the website - www.daventrydc.gov.uk/vds |
| 19/335 | <p>PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION:-</p> <ul style="list-style-type: none"> DA/2019/0383 – Land Adjacent 30 West End (see below). There was no further comment given the application had been withdrawn – see item 19/336 below. DA/2019/1022 – 3 Nursery Close – Motion Agreed:- It was resolved that there were no observations to forward and the Council supported the application. |
| 19/336 | <p>PLANNING APPLICATIONS & NOTIFICATION OF DECISIONS / ACTIONS – For information only.</p> <ul style="list-style-type: none"> DA/2019/0383 – Land adjacent 30 West End – withdrawn. DA/2019/0894 – Land adjacent 25 Morrison Park Road – approved. DA/2019/0935 – 5 Victoria Close – approved. DA/2019/0879 – 64 Guilsborough Road – approved. |
| 19/337 | LANDOWNER DEPOSIT ID NOTICE 173 – Motion Agreed:- It was resolved that the Council would not make any representation regarding the notice but that the Council were in favour of planting a community wood and with this in mind Cllr Baldwin would approach the landowner and make initial enquiries as to whether they would be interested in selling or leasing the land to the Parish Council for this purpose. |
| 19/338 | GLEBE FIELD – Motion Agreed:- It was resolved that the Executive Officer would write to the land agent detailing the Councils potential interest in leasing the land over a possible 25 year period for the purposes of providing additional allotments and Public Open Space for the benefit of the community. |
| 19/339 | STREET LIGHTING ADOPTION – Motion Agreed:- It was resolved that the Council would respond to the highways authority that, whilst the lamps appeared to be working at this time they would want to be notified when the S38 adoption was imminent in order that further inspection could take place and any issues rectified at that time. |
| 19/340 | STREET LAMP – VILLAGE HALL – Motion Agreed:- It was resolved that the Council would await a response from the Village Hall Committee regarding the request to have the street lamp repositioned by Western Power onto the front of the Village Hall. |
| 19/341 | LAND QUERY – NURSERY CLOSE / MOWER SHOP – Motion Agreed:- It was resolved that the Executive Officer would attempt to make contact with the estate of the late Mr Dixon with regard ownership and future of the land area identified as potential benefit to the Parish. |
| 19/342 | FOOTPATH WORKS – DAVIDSON DEVELOPMENT TO OLD FORGE DRIVE – Motion Agreed:- It was resolved that road stone type 1 / self amalgamated gravel quotes be obtained for the surfacing of the footpath and that monies from the S106 footpath enhancement fund would be requested for this purpose. Further, the Junior Football Club would be instructed to carry out the necessary works in making good the original gap in the hedgerow which was now considered dangerous due to height changes in the land following levelling works contracted through themselves. Moreover, that the EMO would be asked to obtain and carry out the fixing of a gateway at the new access point recently created in the hedge by the Junior Football Club in an attempt to remedy the access issues and to enhance the footpath and accessibility onto the playing fields. |
| 19/343 | VAS SIGN UPDATE, SAFER ROUTES TO SCHOOL AND TRAFFIC MANAGEMENT – Members were updated on the progress with regard the erection of the purchased VAS signs. |
| 19/344 | SPONSORED ANPR – Motion Agreed:- It was resolved that the Council would express an interest at this stage into the proposed ANPR scheme forwarded by Mr Stephen Mold, Northamptonshire Police & Crime Commissioner. |
| Item No. | FINANCE & HUMAN RESOURCES |
| 19/345 | TO RECEIVE THE MINUTES FROM THE FINANCE & HUMAN RESOURCES COMMITTEE – There were no questions and queries raised. |
| 19/346 | <p>BANK RECONCILIATION & FINANCE REVIEW:-</p> <ul style="list-style-type: none"> Motion Agreed:- The Council received and considered the latest detailed bank reconciliation & finance review (Budget versus expenditure) which were approved and signed by the Chair of the Council in accordance with the Councils internal control policy and procedure. |
| 30/11/2019 | Current |
| Current A/C | £83,792.00 |

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| Reserve A/C | £8,374.26 |
| Unity A/C | £31,632.31 |
| Still to be banked | £626.00 |
| Unpresented Cheques | -£1,241.07 |
| 30/11/2019 | £123,183.50 |
| 19/347 | INVOICES FOR PAYMENT – Motion Agreed:- It was resolved that the invoices listed for payment be approved for authorisation. |
| 19/348 | OUTDOOR GYM EQUIPMENT UPDATE – Motion Agreed:- It was resolved that Cllrs Kerr and Stephens would carry out an inspection of the equipment 11 th January 2020 and report any issues to the Executive Officer. |
| 19/349 | LGPS PENSION VALUATION DRAFT RESULTS – Motion Agreed:- It was resolved that the LGPS pensions valuation and proposed reduction in % contribution from 28.3% to 25.4% be approved. Cllr Kerr signed the form for return to the LGPS. |
| 19/350 | PROJECT / PROGRAMME MANAGEMENT – Members received the draft project / task management report. Safer routes to school would be added to the list of issues for consideration / management. |
| 19/351 | JUNIOR FOOTBALL CLUB GRANT REQUEST – Motion Agreed:- It was resolved that the club would be asked to approach the wind farm community fund for a grant in the first instance. Moreover, alternative grant sources would be advertised on the new Council website. |
| 19/352 | TENNIS CLUB GRANT REQUEST – Motion Agreed:- It was resolved that, following a response to the grant request from the Tennis Club at the December meeting, the Executive Office would ascertain from the planning authority whether planning permission was required for a container on the land. Furthermore, the club would be asked to clarify whether they had approached the Windfarm for a community grant and also respond to Council queries regarding the size, colour, positioning, installation, future disposal policy, insurance and maintenance of the container before permission was fully granted as concern was raised about the aesthetic affect a container would have on the playing fields and whether such a large storage facility was warranted. |
| 19/353 | NEWSLETTER DELIVERY – See above. |
| Item No. | COMMUNICATION & EVENTS |
| 19/354 | PARISH COUNCIL SURGERY 15 th JANUARY 2020– Good Neighbour Scheme – Members were apprised of the presentation at the forthcoming surgery and asked to spread the word to parishioners. |
| 19/355 | VE DAY COMMEMORATION EVENT MAY 2020 – To be referred to the Communication and Events Committee 21 st January 2020. |
| Item No. | FACILITIES & ASSET MANAGEMENT |
| 19/356 | TO RECEIVE A VERBAL REPORT FROM THE FACILITIES & ASSET MANAGEMENT COMMITTEE. There was no report to receive. |
| 19/357 | PAVILION DEVELOPMENT – Motion Agreed:- It was resolved that following receipt of confirmation from the Architect regarding queries relating to obtaining building regulations, copyright and preparing tenders the Council would engage Philip Horne to proceed to the next step on the fixed quote provided. |
| 19/358 | SPORTS CLUB LICENCES – Motion Agreed:- It was resolved that as no response had been received from the clubs regarding the agreed principles of the licence other than some queries about priority of use by one of the clubs, the Council would proceed in preparing the licence document and issue to all clubs forthwith. |
| 19/359 | PLAYING FIELD ACCESS ISSUES – See item 19/342 above. |
| Item No. | SPECIFIC AGENDA ITEMS / CONSULTATIONS / TRAINING FOR DISCUSSION AND CONSIDERATION |
| 19/360 | ACTIVE PARKS PROJECT SURVEY – Motion Agreed:- It was resolved that Cllrs would respond to the consultation as individuals – information had been circulated and was available on the website for members of the public to participate. |
| 19/361 | HONORARY RECOGNITION – Motion Agreed:- It was resolved that the Council would seek nominations from the community with regard the bestowing of honorary titles recognising persons whose commitment to organisations in the community for the benefit of parishioners was outstanding. |
| Item No. | CLOSING PROCEDURES |
| 19/362 | EVENTS– There were no events to report. |
| 19/363 | NEWSLETTER – Members were asked to forward ideas for inclusion in the next edition of the Newsletter. |

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| 19/364 | ITEMS FOR THE NEXT FULL COUNCIL MEETING – Members were asked to notify the Executive Officer of items they wished to be included on the next agenda. |
| 18/365 | <p>DATES OF NEXT MEETINGS:- N.B. Dates will be confirmed once agendas are issued and are dependent on meeting venue hire.</p> <ul style="list-style-type: none"> • Finance & Human Resources Committee / Executive Officers Appraisal - 14th January 2020; • Parish Council Surgery – 15th January 2020; • Communications & Events Committee – 21st January 2020; • Full Council – 4th February 2020; • Assets & Facilities Management Committee – 11th February 2020; • Cluster Meeting – provisional date 18th February 2020. • Parish Council Surgery – 19th February 2020. |