

WEST HADDON PARISH COUNCIL

EXECUTIVE OFFICER: Mrs Gill Wells

Email: westhaddonpc@gmail.com

You are summoned to attend the **Full Council Meeting** which will be held in the Baptist Chapel School Room, Guilsborough Road, West Haddon, Tuesday 3rd December 2019. 7.30pm. Press and Public Welcome.

Gill Wells

28th November 2019

Item No.	<u>OPENING PROCEDURES</u>
19/271	REPORTS FROM POLICE, DDC & NCC REPRESENTATIVES IN VERBAL OR WRITTEN FORMAT (15 minutes maximum).
19/272	PUBLIC SESSION – Members of the Public are invited to address the meeting on agenda items only (15 minutes maximum). Please note it is unlawful to make decisions under this item.
19/273	APOLOGIES – Motion required to accept apologies and reasons for absence.
19/274	DECLARATION OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012.
19/275	REQUESTS FOR DISPENSATIONS to be received in writing by the Clerk. The Council are asked to consider requests for dispensation.
19/276	MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING – 5 th November 2019.
19/277	MATTERS ARISING – Members or Officers are asked to raise queries / issues relating to decisions made at the previous meeting 5 th November 2019 – please note no decisions can be made under this item.
Item No.	<u>GOVERNANCE MATTERS</u>
19/278	ELECTIONS 2020 UPDATE – To receive a verbal update on the position with regard West Haddon Parish Council and elections 2020.
19/279	CLUSTER MEETING – To consider and agree agenda items for next meeting February 2020.
19/280	GRIEVANCE & DISCIPLINARY PROCEDURES AND POLICY – To consider and approve grievance and disciplinary procedures for the Parish Council.
19/281	LOCAL REORGANISATION NORTHAMPTONSHIRE – To receive an update.
19/282	LEGAL REPRESENTATION – To consider using the NCALC recommended Legal representatives for future advice and representation.
Item No.	<u>PLANNING, NEIGHBOURHOOD DEVELOPMENT & HIGHWAYS</u> – Plans can be viewed on the website - www.daventrydc.gov.uk/vds
19/283	PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION:- <ul style="list-style-type: none"> • DA/2019/0851 – The Old Mews, Crown Lane, West Haddon – Retrospective application for retention of converted residential unit (Mews 2) and proposed conversion of Mews 1 to residential usage to include construction of new gates and wall to Crown Lane. • DA/2019/0852 – The Old Mews, Crown Lane, West Haddon – Listed Buildings Consent for DA/2019/0851.
19/284	FLOODING WEST END – To consider next actions with regard the response / comments from the Public Open Meeting 3 rd December 2019.
19/285	PERSIMMON HOMES – LAND TRANSFER – To receive an update on the land to be transferred to the Parish Council as Public Open Space.
19/286	STREET LIGHT SURVEY – To approve the cost of the survey to establish future lighting upgrade requirements and costs.
19/287	ALMSHOUSE DEVELOPMENT – To receive a report on the proposed new Almshouse construction and consider actions required by the Parish Council to support the development.
19/288	DDC HOMELESSNESS & ROUGH SLEEPING STRATEGY CONSULTATION.
19/289	GLEBE FIELD – To consider adoption and usage of the field as well as maintenance / management requirements.
19/290	ROUNDBOUT ADOPTION AND ASSOCIATED WORKS – To receive an update and consider next actions.
19/291	GUILSBOROUGH ROAD – PARTIAL CLOSURE 6 TH JANUARY 2020 – To repair sunken drain – notification only.

19/292	VAS SIGN UPDATES – To receive an update on the installation of the signs and permissions.
19/293	JUNCTION 18 LIAISON MEETING 11 TH DECEMBER 2019 – To agree / approve items to be raised by representative attending on behalf of the Parish Council.
19/294	TREE PLANTING – To approve areas for tree planting and to instruct the Clerk in applying for free trees from the Woodland Trust.
19/295	LAND QUERY – ADJACENT TO NURSERY CLOSE / MOWER SHOP – To consider whether to pursue the possibility of acquiring the land; the purpose of the land; the issues regarding permission for proposed use, management and maintenance costs.
19/296	POWER FOR PEOPLE.ORG.UK CAMPAIGN – To consider if this is something the Council wishes to participate in and lend its support to.
19/297	BUS SHELTER UPDATE – To receive a verbal update with regard the bus shelter installation.
Item No.	<u>FINANCE & HUMAN RESOURCES</u>
19/298	TO RECEIVE THE MINUTES FROM THE FINANCE & HUMAN RESOURCES COMMITTEE – Members are asked to raise any questions relating to the draft minutes, previously circulated.
19/299	BANK RECONCILIATION & FINANCE REVIEW:- <ul style="list-style-type: none"> To receive and consider the latest detailed bank reconciliation & finance review (Budget versus expenditure) which is to be approved and signed by the Chair of the Council in accordance with the Councils internal control policy and procedure. Members of the Public are invited to email the Clerk at westhaddonpc@gmail.com if they have any queries.
31/10/2019	Current
Current A/C	£91,591.31
Reserve A/C	£8,374.26
Unity A/C	£21,049.36
Still to be banked	£12,086.21
Unpresented Cheques	-£525.80
31/10/2019	£132,575.34
19/300	INVOICES FOR PAYMENT - To consider and approve the list of invoices received for payment, and the methods of payment.
19/301	BUDGET 2020-2021 – To consider and approve the budget recommended for approval by the Finance & Human Resources Committee.
19/302	PRECEPT 2020-2021 – To consider and approve the precept based on the budget (item 19/252) recommended for approval by the Finance & Human Resources Committee.
19/303	ASSET REGISTER – To receive and approve the updated asset register.
19/304	NCC DRAFT BUDGET CONSULTATION – To consider and approve any responses to the proposed NCC budget.
19/305	TENNIS CLUB GRANT REQUEST – To consider a request for a grant by the Tennis Club.
19/306	MOTION – In accordance to the Admissions to meetings Act 1960 Members of the Public and Press are invited to leave the room during discussion of the following items 19/307 & 19/308.
19/307	ENVIRONMENTAL MAINTENANCE OPERATIVE REVIEW.
19/308	NEWSLETTER EDITOR REVIEW.
Item No.	<u>COMMUNICATION & EVENTS</u>
19/309	CHRISTMAS LIGHTS / TREE – To consider a request for a second tree to be lit in the Churchyard.
19/310	VE DAY COMMEMORATION EVENT MAY 2020 – To consider how the Council wishes to participate in this commemorative event and agree the genre and next actions required.
19/311	BONFIRE NIGHT EVENT – To consider future costs and agreements associated with the event.
19/312	PARISH COUNCIL SURGERIES – To consider how best to engage with members of the public and to use surgery time more productively for the benefit of the community e.g. presentation on the Good Neighbour Scheme January 2019.
Item No.	<u>FACILITIES & ASSET MANAGEMENT</u>
19/313	TO RECEIVE A VERBAL REPORT FROM THE FACILITIES & ASSET MANAGEMENT COMMITTEE.
19/314	PAVILION DEVELOPMENT – To approve next actions with regard the Pavilion development.

19/315	SPORTS CLUB LICENCES FOR USE OF SPORTS FIELDS AND PAVILION – To consider and approve, in principle, the main points of intent to be included within the licence to occupy document to be issued to all sports clubs utilising the Parish facilities for their intended and permitted use.
19/316	GRASS CUTTING TENDERS – To receive an update regarding the grass cutting tender process.
Item No.	<u>SPECIFIC AGENDA ITEMS / CONSULTATIONS / TRAINING FOR DISCUSSION AND CONSIDERATION</u>
19/317	SLCC CONFERENCE – To approve the Clerks attendance at the conference February 2020.
19/318	CONSULTATION ON PROPOSED SCHOOL ADMISSIONS ARRANGEMENTS FOR SEPTEMBER 2021
19/319	PARISH COUNCILS - ARMED FORCES COVENANT – To consider and approve signing the covenant and following the principles.
19/320	DAVENTRY & DISTRICT CITIZENS ADVICE EMPOWERED FOR LIFE PROJECT – To consider and approve engaging with the project and promoting within West Haddon.
19/321	ROUGH SLEEPERS ESTIMATE.
Item No.	<u>CLOSING PROCEDURES</u>
19/322	EVENTS– Members are to be notified of forthcoming events and approve representation from the Council.
19/323	NEWSLETTER – Members are asked to forward ideas for inclusion in the next edition of the Newsletter.
19/324	ITEMS FOR THE NEXT FULL COUNCIL MEETING – Members are asked to notify the Clerk of items they wish to be included on the next agenda.
18/325	DATES OF NEXT MEETINGS:- N.B. Dates will be confirmed once agendas are issued and are dependent on meeting venue hire. <ul style="list-style-type: none"> • Communications & Events Committee – 4th December 2019 • Finance & Human Resources Committee – 10th December 2019 • Staff Appraisal – 30th December 2019