

# WEST HADDON PARISH COUNCIL

EXECUTIVE OFFICER: Mrs Gill Wells



Full Council		West Haddon Parish Council
<b>Date: 1<sup>st</sup> October 2019</b>	<b>Time: 7.30pm</b>	<b>Venue: West Haddon Baptist School Room</b>
Attendees: Cllr S Kerr (Chair)    Cllr J Heaton Cllr P Norman        Cllr I Robertson Cllr S Tringham      Cllr A Stephens Cllr P Baldwin        Cllr S Leadbeater Cllr D Spencer	Apologies Cllr A Dawson	The Clerk 1 Member of Public

<u>Item No.</u>	<u>OPENING PROCEDURES</u> <u>Cllr Norman commenced proceedings in the Chairs absence and welcomed new Cllrs Dave Spencer and James Heaton to the Council.</u>
19/188	REPORTS FROM POLICE, DDC & NCC REPRESENTATIVES IN VERBAL OR WRITTEN FORMAT. There were no apologies or reports received.
Cllr Kerr arrived and resumed Chairing the meeting.	
19/189	<p>PUBLIC SESSION – The following issues were raised:-</p> <ul style="list-style-type: none"> <li>• The agenda had not been located on the website by a parishioner – Cllr Stephens advised it had been uploaded.</li> <li>• A 6ft fence was reported as having been erected to the front of 20 Muncaster Way which may contravene planning regulations.</li> <li>• That there was straw deposited along the highways throughout the village from recent farming activity and there was concern that this would affect the drainage system, especially in areas already prone to flooding.</li> <li>• Concern was raised about trees and bushes overhanging the bowling green. Whilst the tenants could trim this back to the boundary line, out of courtesy, the tree owner should be advised and given the opportunity to carry out the work themselves, if they so wished.</li> <li>• The preferred poppy wreath from the range supplied by the RBL was identified and the Council would agree the donation at the next Council meeting and raise the payment for the Royal British Legion as in previous years once the sum was approved.</li> </ul>
19/190	APOLOGIES. Motion Agreed:- It was resolved that apologies and the reason for absence received from Cllr Dawson be approved.
19/191	DECLARATION OF INTERESTS. There were no declarations of interest.
19/192	REQUESTS FOR DISPENSATIONS. There were no requests for a dispensation.
19/193	MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING – 3 <sup>rd</sup> September 2019. Motion Agreed:- It was resolved that the minutes of the meeting 3 <sup>rd</sup> September 2019 be approved.
19/194	<p>MATTERS ARISING. Members received a brief update on the following items:-</p> <ul style="list-style-type: none"> <li>• Pavement Parking – The Parish Council has no jurisdiction over this matter. The Police have visited in recent months and moved offending vehicles on. The Police ask that if there is a parking issue causing concern parishioners should contact police using the 101 system;</li> <li>• Walkway &amp; Cycleway – The Executive Officer had informed the resident of the Council's resolution regarding this matter following the meeting September 2019. The resident had asked for further verification behind the reasons for the Parish Councils resolution not to support the installation of a cycleway and footpath between West Haddon and Guilsborough. Verification had been received that day which alluded to the significant costs for such a project which neither the Parish nor the</li> </ul>

	highway authority could possibly fund; moreover, it was confirmed that it could impact on the provision of free school transport to and from West Haddon to Guilsborough; and there was a significant safety issues to consider along the roads.
<b>Item No.</b>	<b>GOVERNANCE MATTERS</b>
19/195	COMMITTEE MEMBERSHIP. Motion Agreed:- It was resolved that Cllr Spencer would join the Communication and Events Committee and Cllr Heaton the Planning, Neighbourhood Development and Highways Committee.
19/196	HELP US UNDERSTAND YOUR PRIORITIES CONSULTATION. Motion Agreed:- It was resolved that Councillors would be asked to log onto the online consultation and complete as individuals.
19/197	FUTURE NORTHANTS CONSULTATION. The Executive Officer gave a verbal update on the current situation regarding the 'Future Northants' proposal. The order for the making of 2 unitary councils in Northamptonshire and the disbandment of 8 county, district, and borough councils had not as yet been agreed and signed by the Secretary of State. Meetings were taking place, largely behind closed doors, and it appeared the intention was for shadow councils to commence operating April 2020 prior to the unitary councils taking responsibility in April 2021.
19/198	CLUSTER MEETING 15 <sup>th</sup> OCTOBER 2019. Motion Agreed:- It was resolved that Cllrs Kerr; Norman; Baldwin and Spencer would attend the cluster meeting to be hosted by Crick Parish Council.
19/199	PARISH COUNCIL SURGERIES DAY / TIME / & LOCATION TO BE CONFIRMED. Motion Agreed:- It was resolved that Parish Council surgeries would take place on the 3 <sup>rd</sup> Wednesday each month in the chapel 9am – 11am, except for December and August.
<b>Item No.</b>	<b>PLANNING &amp; HIGHWAYS</b> – Plans can be viewed on the website - <a href="http://www.daventrydc.gov.uk/vds">www.daventrydc.gov.uk/vds</a>
19/200	WEST NORTHANTS STRATEGIC PLAN CONSULTATION. Motion Agreed:- It was resolved that the Executive Officer would respond on behalf of the Council with concerns over the lack of infrastructure including education, highways, transport and medical provision; that all development should be sustainable; flooding issues should be considered with any future development; and that rural areas should retain their character and not be subject to land grab by developers thereby ensuring made Neighbourhood Development Plans were afforded the respect required by the planning authorities. Members were asked to forward any additional comments for inclusion in the response to the consultation by 8 <sup>th</sup> October 2019.
19/201	NOTIFICATION OF ROAD CLOSURE, HIGH STREET, 29 <sup>TH</sup> NOVEMBER 2019 13.00-22.00 HOURS. Information only.
19/202	WEST HADDON CONSERVATION AREA CONSULTATION. Members were notified that the consultation was on-going and that the drop in session was advertised for 22 <sup>nd</sup> October 13.00-22.00 hours in the Village Hall.
19/203	SETTLEMENTS AND COUNTRYSIDE LOCAL PLAN (PART 2) FOR DAVENTRY DISTRICT 2011-2029 – MODIFICATIONS CONSULT. Motion Agreed:- It was resolved that this would be referred to the Planning, Neighbourhood Development and Highways Committee for review and response.
19/204	WEST HADDON NEIGHBOURHOOD DEVELOPMENT PLAN. Motion Agreed:- It was resolved that the review of the made Neighbourhood Development Plan would be carried out by the Planning, Neighbourhood Development and Highways Committee and that the parishioners who had taken an active part in the preparation of the plan would be invited to attend and participate as it was considered their role had been integral to the writing of the plan.
19/205	DA/2019/0111 – WEST HADDON PLAYING FIELDS. Motion Agreed:- It was resolved that the Council supported the revised plans for the development of the pavilion and would request the architect to forward these to the planning authority.
19/206	PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION:- <ul style="list-style-type: none"> <li>• DA/2019/0742 – 59 Old Forge Drive, West Haddon. Motion Agreed:- It was resolved that the Council supported the planning application.</li> </ul>
19/207	NOTIFICATION OF PLANNING APPLICATION DECISIONS. The following were noted. <ul style="list-style-type: none"> <li>• DA/2019/0119 – The Sheaf Inn, West End – GRANTED.</li> <li>• DA/2019/0525 – Land @ 64 Elizabeth Road – REFUSED.</li> <li>• DA/2019/0601 – Mallard Cottage, Foxhill Road – REFUSED.</li> </ul>
<b>Item No.</b>	<b>FINANCE, HUMAN RESOURCES &amp; PROJECT MANAGEMENT</b>

19/208	BANK RECONCILIATION & FINANCE REVIEW. Motion Agreed:- It was resolved that the latest Bank Reconciliation and Finance Review be received and there were no comments to forward or actions to take. The Chair signed the documents in accordance with the Councils internal control procedures.
<b>03/09/2019</b>	<b>Current</b>
Current A/C	£46,802.93
Reserve A/C	£8,374.26
Unity A/C	£28,057.30
Still to be banked	£0.00
Unpresented Cheques	-£1,185.27
<b>03/09/2019</b>	<b>£82,049.22</b>
19/209	INVOICES FOR PAYMENT. Motion Agreed:- It was resolved that the list of invoices for payment be approved.
19/210	EXTERNAL AUDIT REPORT:- Members received the external audit report and conclusion of audit notification and noted the comments and approved the actions required when completing the Annual Governance & Accountability Return 2019-2020.
19/211	INTERNAL CONTROL. Motion Agreed:- It was resolved that the internal control checks had taken place 30 <sup>th</sup> September 2019 and that there were no anomalies requiring action.
19/212	INSURANCE. Motion Agreed:- It was resolved that the Council renew insurance through Came & Company and that the Inspire schedule was the preferred option. Council also resolved that the insurance matter concerning the damaged barrier had concluded as further damage to the barrier had been subsequently repaired by another party.
19/213	DACT RENEWAL. Motion Agreed:- It was resolved that the Council would pay the £30 for the continued membership to DACT for the benefit of parishioners and that the payment would be raised after the meeting.
19/214	LONG BUCKBY LIBRARY AND VILLAGE HUB. Motion Agreed:- It was resolved that the Council would continue to ring fence the sum of £750 in the forthcoming budget for assistance to the provision of a library in Long Buckby.
19/215	TREE WORK QUOTES. Motion Agreed:- It was resolved that the quote for the sum of £350 from Timber Tech be approved for works to the Yew Trees in the Cemetery. Further that the EMO would be asked to carry out trimming works to vegetation protruding from the Public Open Space onto driveways on Old Forge Drive.
19/216	BONFIRE / FIREWORK EVENT. Motion Agreed:- It was resolved that the task list would be re-circulated and all paperwork / required documents forwarded to the insurance company as soon as possible. A leaflet would also be circulated to all of the new houses bordering the football field, where gateways had been made, asking them not to access the field during this event for Health & Safety reasons. Cllr Kerr would email Mr Luke Sage regarding football fixtures prior to the event. Moreover, the positioning of the bonfire would be the same as the previous year.
19/217	NEWSLETTER. Motion Agreed:- It was resolved that Mrs Christina Betson be engaged as the Editor for West Haddon News, initially on a 2 month probation period. Further, that quotes would be obtained for printing the front and last pages in colour A4 and A5. Mrs Betson would be asked to liaise with the Clerk if any queries arose.
19/218	ENVIRONMENTAL MAINTENANCE OPERATIVE. Members were notified that the Finance and Human Resources Committee had considered the review requirements for the role and would be considering if there was a need to increase the parameters of the role and therefore hours.
19/219	CHRISTMAS LIGHTS / TREE. Motion Agreed:- It was resolved that the Council would allow for £300 for the purchase of a Christmas Tree December 2019 but that Cllr Tringham would enquire if the Church would be amenable to a live tree being planted in the churchyard for future years enjoyment. The Council would make a contribution of £60 towards the electricity used to light the church for the 12 days of Christmas 2019.
19/220	PETANQUE LIGHTS. Motion Agreed:- It was resolved that the petanque club would be allowed to connect the lights to the pavilion electricity supply as long as the following was observed:- that the electrician engaged was qualified and forwarded a copy of their liability insurance to the Executive Officer prior to works commencing; that a contribution towards the cost of electricity used by the lights be made to the Council annually (amount to be confirmed); that upon completion of the works a certificate of completion

	and guarantee be forwarded to the Executive Officer; that the lights, once operational, be lit no later than 10pm.
<b>Item No.</b>	<b><u>SPECIFIC AGENDA ITEMS / CONSULTATIONS FOR DISCUSSION AND CONSIDERATION</u></b>
19/221	HEALTHWATCH NORTHAMPTONSHIRE – SHARE YOUR FEEDBACK TO IMPROVE NORTHAMPTONSHIRES ADULT SOCIAL SERVICES. Motion Agreed:- It was resolved that Councillors would respond to the consultation as individuals.
19/222	TWO NORTHAMPTONSHIRE ADULT SOCIAL SERVICES CONSULTATION. Motion Agreed:- It was resolved that Councillors would respond to the consultation as individuals.
19/223	STREET FURNITURE. Motion Agreed:- It was resolved that the bin outside 42 Guilsborough Road would be removed completely unless an alternative location was found and permission granted from the highway authority.
<b>Item No.</b>	<b><u>CLOSING PROCEDURES</u></b>
19/224	CORRESPONDENCE / EVENTS NOT LISTED ABOVE. <ul style="list-style-type: none"> <li>• The Executive Officer would be attending the NCalc AGM 5<sup>th</sup> October 2019.</li> </ul>
19/225	ITEMS FOR THE NEXT FULL COUNCIL MEETING & ITEMS FOR THE NEWSLETTER. <ul style="list-style-type: none"> <li>• Council Meeting:- Budget.</li> <li>• Newsletter:- Bonfire Night; Wassail; Christmas Tree / lighting; Remembrance Sunday.</li> </ul>
18/226	DATES OF NEXT MEETINGS:- N.B. Dates will be confirmed once agendas are issued, dependent on meeting venue hire. <ul style="list-style-type: none"> <li>• Asset &amp; Facilities Management Committee 7<sup>th</sup> October 2019 – 7.30pm – 9.30pm</li> <li>• Communications &amp; Events Committee 8<sup>th</sup> October 2019 – 7.30pm – 9.30pm</li> <li>• Cluster Meeting 15<sup>th</sup> October 2019 – Hosted by Crick Parish Council</li> <li>• Planning, Neighbourhood Development &amp; Highways Committee – 21<sup>st</sup> October 2019 – 7.30pm – 9.30pm.</li> <li>• Full Council 5<sup>th</sup> November 2019 – 7.30pm – 9.30pm</li> <li>• Finance &amp; Human Resources Committee – 12<sup>th</sup> November 2019 – 7.30pm – 9.30pm</li> </ul>