

WEST HADDON PARISH COUNCIL

CLERK: Mrs Gill Wells
Email: westhaddonpc@gmail.com

You are summoned to attend the **Full Council Meeting** which will be held in the Baptist Chapel, Guilsborough Road, West Haddon, Tuesday 6th August 2019. 7.30pm. Press and Public Welcome.

Gill Wells

1st August 2019

Item No.	<u>OPENING PROCEDURES</u>
19/111	REPORTS FROM POLICE, DDC & NCC REPRESENTATIVES IN VERBAL OR WRITTEN FORMAT (15 minutes maximum).
19/112	PUBLIC SESSION – Members of the Public are invited to address the meeting on agenda items only (15 minutes maximum). Please note it is unlawful to make decisions under this item.
19/113	EMO – Councillors are asked to welcome David Davis to the Council as Environmental Maintenance Operative.
19/114	APOLOGIES – Motion required to accept apologies and reasons for absence.
19/115	DECLARATION OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012. Members are asked to review their declarations of interest and to amend, sign & date where necessary or to complete a new form.
19/116	REQUESTS FOR DISPENSATIONS to be received in writing by the Clerk. The Council are asked to consider requests for consideration.
19/117	MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING – 2 nd July 2019.
19/118	MATTERS ARISING –
19/119	CHAIRS REPORT.
19/120	CLERKS REPORT.
Item No.	<u>GOVERNANCE MATTERS</u>
19/121	CO-OPTION:- <ul style="list-style-type: none"> To consider applications for the position of councillor following the resignation of P David & co-opt to fill that vacancy.
19/122	NOTIFICATION OF VACANCY FOLLOWING RESIGNATION OF N BRETT:- <ul style="list-style-type: none"> To receive formal notification of a vacancy arising from the resignation of Nick Brett.
19/123	COUNCIL POLICIES / TERMS OF REFERENCE:- <ul style="list-style-type: none"> To consider reviews and use of Council policies and procedures –
19/124	CEMETERY BURIAL PLOT FORMS:- <ul style="list-style-type: none"> To approve the introduction and use of burial plot forms for completion by those purchasing a burial plot for use (to meet auditor requirements)
Item No.	<u>PLANNING & HIGHWAYS</u> – Plans can be viewed on the website - www.daventrydc.gov.uk/vds
19/125	WEST HADDON TRAFFIC MANAGEMENT WORKING PARTY:- <ul style="list-style-type: none"> To receive an update on traffic management matters and consider requirements and approve actions therefrom.
19/126	PARISH FOOTPATH WARDEN SCHEME:- <ul style="list-style-type: none"> To consider and approve the appointment of a footpath warden for the Parish.
19/127	PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION:- <ul style="list-style-type: none"> DA/2019/0119 – The Sheaf Inn DA/2019/0111 – West Haddon Playing Fields DA/2019/0564 – 44A Elizabeth Road DA/2019/0525 – Land @ 64 Elizabeth Road
19/128	NOTIFICATION OF PLANNING APPLICATIONS GRANTED:- <ul style="list-style-type: none"> DA/2019/0130 – 6 Muncaster Way DA/2019/0374 – Lime Tree House, Crown Lane

	<ul style="list-style-type: none"> DA/2019/0407 – Inglenook, Guilsborough Road DA/2019/0440 – White House Farm, Cold Ashby Road
19/129	West Northamptonshire Strategic Plan - Issues Consultation:- <ul style="list-style-type: none"> To consider and approve a response to the consultation.
19/130	Cliftonville Corridor Improvement Scheme 2019:- <ul style="list-style-type: none"> To consider and approve a response to the consultation.
Item No.	<u>FINANCE, HUMAN RESOURCES & PROJECT MANAGEMENT</u>
19/131	BANK RECONCILIATION & FINANCE REVIEW:- <ul style="list-style-type: none"> To receive and consider the latest detailed bank reconciliation & finance review (Budget versus expenditure) which is to be approved and signed by the Chair of the Council in accordance with the Councils internal control policy and procedure. Members of the Public are invited to email the Clerk at westhaddonpc@gmail.com if they have any queries.
01/07/2019	Current
Current A/C	£109,042.86
Reserve A/C	£8,374.26
Unity A/C	£14,897.10
Still to be banked	£0.00
Unpresented Cheques	-£39,330.16
01/07/2019	£92,984.06
19/132	INVOICES FOR PAYMENT:- <ul style="list-style-type: none"> To consider and approve the list of invoices received for payment.
19/133	INTERNAL CONTROL:- <ul style="list-style-type: none"> To receive the monthly report from the appointed internal controller and to agree / approve any actions required.
19/134	BANKING REQUIREMENTS:- <ul style="list-style-type: none"> To approve the application for a payment card and terms and conditions of use including maximum payment and approval procedure; To approve Direct Debit payments to Daventry Norse.
19/135	MAJOR PROJECTS REPORT AND CONSIDERATIONS:- <ul style="list-style-type: none"> To receive an update on the Play Area To receive quotes and proposals for the installation of outdoor gym equipment
19/136	PLAYING FIELD BARRIER:- <ul style="list-style-type: none"> To receive an update on damage and repairs including the insurance claim.
19/137	WEBSITE:- <ul style="list-style-type: none"> To consider the Council requirements for a website and management of the facility, including possibly changing hosts and the costs associated with this.
19/138	LIGHTING:- <ul style="list-style-type: none"> To consider upgrading the lighting to environmentally friendly solutions and contemplating costs associated with this.
19/139	EVENTS:- <ul style="list-style-type: none"> To receive a report on the recent Ferret Racing Event – Cllr Baldwin; To consider the upcoming Beer Festival and Council requirements; To consider and approve the charge for the Beer festival event 2019.
19/140	PENSIONS:- <ul style="list-style-type: none"> To consider the consultation on disbanding the LGPS pool and the possible impact on the Council as members of that scheme.
19/141	Motion – In accordance to the Admissions to meetings Act 1960 Members of the Public and Press are invited to leave the room during discussion of the following items 19/141 & 19/142.
19/142	STAFFING MATTERS:- <ul style="list-style-type: none"> To approve the contract of employment for Mr D Davis – Environmental Maintenance Operative.

19/143	<p>NEWSLETTER EDITOR VACANCY:-</p> <ul style="list-style-type: none"> • To approve a job description; • To approve payment and terms and conditions for the West Haddon News Editor; • To approve printing costs and requirements i.e. colour v. black and white; • To approve a pricing structure for advertising in the publication; • To approve the remit of the newsletter working party in terms of contents.
Item No.	<u>SPECIFIC AGENDA ITEMS FOR DISCUSSION AND CONSIDERATION</u>
19/144	<p>TREES:-</p> <ul style="list-style-type: none"> • To consider the offer by local Young farmers to plant trees in the Parish; • To approve locations for the planting of trees; • Cemetery Trees.
Item No.	<u>REPORTS FROM COMMITTEES / WORKING PARTIES</u>
19/145	<ul style="list-style-type: none"> • NEWSLETTER WORKING PARTY • INFRASTRUCTURE & FACILITIES WORKING PARTY • PLAYING FIELD COMMITTEE • FINANCE & GENERAL PURPOSES COMMITTEE • PLANNING & DEVELOPMENT COMMITTEE
Item No.	<u>CLOSING PROCEDURES</u>
19/146	CORRESPONDENCE / EVENTS NOT LISTED ABOVE – Members are to be apprised of correspondence and events not listed elsewhere on the agenda.
19/147	ITEMS FOR THE NEXT FULL COUNCIL MEETING & ITEMS FOR THE NEWSLETTER – Members are asked to notify the Clerk of items they wish to be included on the next agenda and in the newsletter.
18/148	<p>DATE OF NEXT MEETINGS:-</p> <ul style="list-style-type: none"> • Finance & General Purposes Committee – 13th August 2019 • Full Council - 3rd September 2019 • Playing Field Committee – 16th September 2019