

WEST HADDON PARISH COUNCIL

CLERK: Mrs Gill Wells
Email: westhaddonpc@gmail.com

You are summoned to attend the **Full Council Meeting** which will be held in the Village Hall, Tuesday 4th June 2019. 7.30pm. Press and Public Welcome.

Gill Wells

29th May 2019

Item No.	<u>OPENING PROCEDURES</u>
19/43	REPORTS FROM POLICE, DDC & NCC REPRESENTATIVES IN VERBAL OR WRITTEN FORMAT (15 minutes maximum).
19/44	PUBLIC SESSION – Members of the Public are invited to address the meeting on agenda items only (15 minutes maximum). Please note it is unlawful to make decisions under this item.
19/45	APOLOGIES – Motion required to accept the apology and reasons for absence.
19/46	DECLARATION OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012. Members are asked to review their declarations of interest and to amend, sign & date where necessary or to complete a new form.
19/47	REQUESTS FOR DISPENSATIONS to be received in writing by the Clerk. The Council are asked to consider requests for consideration and re-submission of previous requests for dispensation.
19/48	MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ANNUAL PARISH COUNCIL MEETING 7 TH MAY 2019.
19/49	MATTERS ARISING – Members or Officers are asked to raise queries or problems / issues relating to decisions made at the previous meeting.
19/50	CHAIRS REPORT.
19/51	CLERKS REPORT.
Item No.	<u>PLANNING & HIGHWAYS</u> – Plans can be viewed on the website - www.daventrydc.gov.uk/vds
19/52	WEST HADDON TRAFFIC MANAGEMENT WORKING PARTY – Members are asked to consider and approve next steps / requirements & priorities regarding traffic calming in West Haddon and consider quotes for works – including VAS signs. Members are to be apprised of parking issues The Green, West Haddon & approve actions.
19/53	WEST HADDON HOUSING NEEDS REVIEW – Members are asked to consider next steps / requirements / impact on West Haddon and, in particular, the Alms Houses.
19/54	DAVENTRY DISTRICT CONSERVATION AREA REVIEW – Members are to receive a report regarding the conservation area review.
19/55	PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION:- <ul style="list-style-type: none"> • DA/2019/0407 Inglenook, Guilsborough Road, West Haddon, Northamptonshire, NN6 7AD • DA/2019/0130 6, Muncaster Way, West Haddon, Northamptonshire, NN6 7DU • DA/2019/0374 Lime Tree House, Crown Lane, West Haddon, Northamptonshire, NN6 7AL • DA/2019/0383 Land Adj 30 West End, West Haddon, Northamptonshire • DA/2019/0111 West Haddon Sports Pavilion – update from planning authority as per request from WHPC
19/56	RUGBY LOCAL PLAN 2011-2031 - the Planning Inspector's Report – to note receipt of report.
19/57	HIGH STREET, WEST HADDON – Sunken manhole.
Item No.	<u>FINANCE, HUMAN RESOURCES & PROJECT MANAGEMENT</u>
19/58	TO RECEIVE A REPORT FROM THE FINANCE AND GENERAL PURPOSES COMMITTEE AND TO APPROVE ANY RECOMMENDATIONS.

19/59	BANK RECONCILIATION & FINANCE REVIEW – Members are to receive the detailed bank reconciliation & finance review (Budget versus expenditure). Members of the Public are invited to email the Clerk at westhaddonpc@gmail.com if they have any queries.
01/05/2019	Current
Current A/C	£116,706.70
Reserve A/C	£8,374.26
Unity A/C	£14,963.80
Still to be banked	£0.00
Unpresented Cheques	-£1,555.05
Available 01/05/19	£138,489.71
19/60	ANNUAL GOVERNANCE ACCOUNTABILITY RETURN:- <ul style="list-style-type: none"> Members are asked to re-confirm the Accounting Statement 2018-2019 and associated documentation to be returned to the External Auditor.
19/61	TO RECEIVE THE MONTHLY REPORT FROM THE APPOINTED INTERNAL CONTROLLER AND TO AGREE / APPROVE ANY ACTIONS REQUIRED.
19/62	MAJOR PROJECTS – Members are to receive updates on the following major projects and to consider and approve any actions required to progress:- <ul style="list-style-type: none"> SPORTS PAVILION SEWAGE CONNECTION. PLAY AREA INSTALLATION UPDATE.
19/63	ENVIRONMENTAL MAINTENANCE OPERATIVE (EMO) UPDATE & REQUIRED ACTIONS AS PER THE PARISH COUNCILS RECRUITMENT POLICY.
19/64	UNITY BANK AND ONLINE BANKING REGISTRATION UPDATE / URGENT REQUIREMENTS BY SIGNATORIES & CONSIDERATION OF REDUCING THE NUMBER OF SIGNATORIES FROM 3 TO 2 (not to include the Clerk who will remain as Administrator).
19/65	INVOICES FOR PAYMENT (see payments list circulated to Members and uploaded onto website prior to meeting) – Members are asked to consider and approve invoices for payment.
19/66	Motion – In accordance to the Admissions to meetings Act 1960 Members of the Public and Press are invited to leave the room during discussion of the following items 19/67.
19/67	STAFFING MATTERS – review of staffing title / hours / pay.
Item No.	<u>REPORTS FROM COMMITTEES / WORKING PARTIES NOT LISTED ELSEWHERE ON THE AGENDA</u>
19/68	PLAYING FIELD COMMITTEE – Date for meeting required. Update regarding damage to barrier and works to junior football pitch.
19/69	PLANNING & DEVELOPMENT COMMITTEE – Meeting as required.
19/70	NEWSLETTER WORKING PARTY – Date for meeting required.
19/71	INFRASTRUCTURE & FACILITIES WORKING PARTY – Members are asked to consider a report from the working party and approve the recommendations therefrom. In particular, the pavilion development and planning application & pavilion showers.
Item No.	<u>SPECIFIC AGENDA ITEMS FOR CONSIDERATION</u>
19/72	CRICKET CLUB LICENCE FOR USE OF THE CRICKET SQUARE.
19/73	JUNIOR FOOTBALL REQUEST FOR LICENCE TO USE AREA OF PLAYING FIELD FOR PRACTICE.
Item No.	<u>CLOSING PROCEDURES</u>
19/74	CORRESPONDENCE / EVENTS / TRAINING:- (if not emailed, hard copies available from the Clerk). <ul style="list-style-type: none"> Cluster Meeting – proposed date / hosts.
19/75	ITEMS FOR THE NEXT FULL COUNCIL MEETING & ITEMS FOR THE NEWSLETTER – Members are asked to notify the Clerk of items they wish to be included on the next agenda in the newsletter.
18/76	DATE OF NEXT MEETINGS:- <ul style="list-style-type: none"> 2ND JULY 2019.