

WEST HADDON PARISH COUNCIL

CLERK: Mrs Gill Wells

Email: westhaddonpc@gmail.com

You are summoned to attend the **Full Council Meeting** which will be held in the Baptist Chapel school Room, Guilsborough Road, West Haddon, Tuesday 3rd September 2019. 7.30pm. Press and Public Welcome.

Gill Wells

29th August 2019

Item No.	<u>OPENING PROCEDURES</u>
19/149	REPORTS FROM POLICE, DDC & NCC REPRESENTATIVES IN VERBAL OR WRITTEN FORMAT (15 minutes maximum).
19/150	PUBLIC SESSION – Members of the Public are invited to address the meeting on agenda items only (15 minutes maximum). Please note it is unlawful to make decisions under this item.
19/151	APOLOGIES – Motion required to accept apologies and reasons for absence.
19/152	DECLARATION OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012.
19/153	REQUESTS FOR DISPENSATIONS to be received in writing by the Clerk. The Council are asked to consider requests for consideration.
19/154	MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ORDINARY COUNCIL MEETING – 2 nd July 2019.
19/155	MATTERS ARISING – Members or Officers are asked to raise queries / issues relating to decisions made at the previous meeting 6 th August 2019 – please note no decisions can be made under this item.
19/156	CHAIRS REPORT.
19/157	CLERKS REPORT.
Item No.	<u>GOVERNANCE MATTERS</u>
19/158	CO-OPTION:- <ul style="list-style-type: none"> To consider applications for the position of councillor following the resignation of P David & to co-opt to fill that vacancy.
19/159	CO-OPTION:- <ul style="list-style-type: none"> To consider applications for the position of councillor following the resignation of N Brett & to co-opt to fill that vacancy.
19/160	FINANCE & GENERAL PURPOSES COMMITTEE:- <ul style="list-style-type: none"> To consider and approve the amended Terms of Reference for the Finance & General Purposes Committee. To consider and approve the amended Financial Regulations for the Council.
19/161	COMMITTEE VERSUS WORKING PARTY REPORT:- <ul style="list-style-type: none"> To consider the disbandment of working parties in favour of committees – report to be circulated prior to the meeting for members consideration. To consider membership of committees.
19/162	LOCAL CODE OF CONDUCT FOR MEMBERS:- <ul style="list-style-type: none"> To consider report received from DDC and circulated to all Members and actions arising therefrom (if any).
Item No.	<u>PLANNING & HIGHWAYS</u> – Plans can be viewed on the website - www.daventrydc.gov.uk/vds
19/163	WEST HADDON TRAFFIC MANAGEMENT:- <ul style="list-style-type: none"> To receive an update and approve the Section 50 permission required for the VAS / SID signs.
19/164	ROAD COVERINGS:- <ul style="list-style-type: none"> To receive a complaint regarding loose chippings used to fill pot holes on roads and to consider action that can be taken by the Parish Council with regard the highways authority.

19/165	PARKING:- <ul style="list-style-type: none"> To receive a complaint regarding parking on pavements and agree next actions that can be taken by the Parish Council with regard the highways and enforcement agencies.
19/166	WALKING / CYCLEWAY WEST HADDON TO GUILSBOROUGH:- <ul style="list-style-type: none"> To consider a request for the Parish Councils assistance and support with regard the installation of a cycle / footpath from West Haddon to Guilsborough.
19/167	LIGHTING:- <ul style="list-style-type: none"> To consider the status / issues with the street lighting Northampton Road, West Haddon.
19/168	DA/2019/0111 – WEST HADDON PLAYING FIELDS:- <ul style="list-style-type: none"> To receive an update on the pavilion planning application.
19/169	PLANNING APPLICATIONS RECEIVED FOR CONSIDERATION:- <ul style="list-style-type: none"> DA/2019/0119 The Sheaf Inn, 7 West End, West Haddon. DA/2019/0278 Three Farthings, 40 Guilsborough Road, West Haddon (retrospective). DA/2019/0601 Mallard Cottage Foxhill Road, West Haddon.
19/170	NOTIFICATION OF PLANNING APPLICATIONS GRANTED:- <ul style="list-style-type: none"> DA/2019/0564 44A Elizabeth Road, West Haddon.
Item No.	<u>FINANCE, HUMAN RESOURCES & PROJECT MANAGEMENT</u>
19/171	BANK RECONCILIATION & FINANCE REVIEW:- <ul style="list-style-type: none"> To receive and consider the latest detailed bank reconciliation & finance review (Budget versus expenditure) which is to be approved and signed by the Chair of the Council in accordance with the Councils internal control policy and procedure. Members of the Public are invited to email the Clerk at westhaddonpc@gmail.com if they have any queries. To note the payment of the VAT reclaim.
01/08/2019	Current
Current A/C	£90,749.03
Reserve A/C	£8,374.26
Unity A/C	£33,236.40
Still to be banked	£0.00
Unpresented Cheques	-£39,803.47
01/08/2019	£92,556.22
19/172	INVOICES FOR PAYMENT:- <ul style="list-style-type: none"> To consider and approve the list of invoices received for payment and the methods of payment.
19/173	MINUTES FROM THE FINANCE & GENERAL PURPOSES COMMITTEE:- <ul style="list-style-type: none"> To consider the minutes from the Finance & General Purposes Committee 13th August 2019 and to approve the actions detailed within.
19/174	INTERNAL CONTROL:- <ul style="list-style-type: none"> To receive the monthly report from the appointed internal controller and to agree / approve any actions required.
19/175	BANKING REQUIREMENTS:- <ul style="list-style-type: none"> To receive notification that there are 2 signatories required to operate / authorise payments from the Unity Trust Bank and that all payments are to be authorised by the Full Council or delegated Committee of the Council before payments can be authorised, or in line with the Councils financial regulations.
19/176	INSURANCE:- <ul style="list-style-type: none"> To consider and approve quotes and schedule for insurance purposes.
19/177	MAJOR PROJECTS REPORT AND CONSIDERATIONS:- <ul style="list-style-type: none"> To receive an update on the installation of Bus Shelters and approve the positioning. To receive an update on the installation of Outdoor Gym Equipment and approve requirements and positioning.
19/178	EVENTS:- <ul style="list-style-type: none"> To receive a report from the Beer Festival Event 2019.

	<ul style="list-style-type: none"> To approve the risk assessment and schedule as well as the delegation of tasks for the forthcoming Bonfire Night.
19/179	<p>GRANT APPLICATIONS:-</p> <ul style="list-style-type: none"> To consider a grant application from the Wassail Committee. To consider a grant application from the Table Tennis Club.
19/180	<p>NEWSLETTER:-</p> <ul style="list-style-type: none"> To consider and approve an interview date for the engagement of a newsletter Editor and to approve the panel of interviewers.
19/181	<p>ENVIRONMENTAL MAINTENANCE OPERATIVE:-</p> <ul style="list-style-type: none"> To receive an update on the EMO position, actions and requirements.
Item No.	<u>SPECIFIC AGENDA ITEMS FOR DISCUSSION AND CONSIDERATION</u>
19/182	<p>GEOCACHING PERMISSION REQUEST:-</p> <ul style="list-style-type: none"> To consider a request for West Haddon to be part of the geocaching project.
19/183	<p>AIR AMBULANCE SERVICE:-</p> <ul style="list-style-type: none"> To consider a request for a clothing recycling clothing receptacle to be placed on Parish Council owned land.
19/184	<p>CONSULTATIONS:-</p> <ul style="list-style-type: none"> To consider a consultation on Northampton Town Centre Parking 2019.
Item No.	<u>CLOSING PROCEDURES</u>
19/185	CORRESPONDENCE / EVENTS NOT LISTED ABOVE – Members are to be apprised of correspondence and events not listed elsewhere on the agenda.
19/186	ITEMS FOR THE NEXT FULL COUNCIL MEETING & ITEMS FOR THE NEWSLETTER – Members are asked to notify the Clerk of items they wish to be included on the next agenda and in the newsletter.
18/187	<p>DATE OF NEXT MEETINGS:-</p> <ul style="list-style-type: none"> Informal meeting to discuss WH&GCC licence – 16th September – NB No decisions can be made at this meeting. Playing Field Committee – 16th September 2019 F & GP - 30th September 2019 Full Council – 1st October 2019