

WEST HADDON PARISH COUNCIL

EXECUTIVE OFFICER: Mrs Gill Wells

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You are summoned to attend the **Asset & Facility Management Committee, 7.30pm, Wednesday 15th April 2020** which will be held by zoom conference call:-

<https://us02web.zoom.us/j/713258061?pwd=OFdaWkdUWDZVUXkra1o3b2wycDJRUT09>.

Item No.	<u>OPENING PROCEDURES</u>
AF 72/19	PUBLIC SESSION – Public Session – Members of the Public will have a maximum of 3 minutes to address the meeting, strictly on agenda items only unless notification (via email), has been received by the Executive Officer by 12 midday the working day prior to the meeting.
AF 73/19	APOLOGIES – To be received by email prior to the commencement of the meeting.
AF 74/19	DECLARATION OF INTERESTS under the localism act 2011 and the relevant authorities (DPI) regulations 2012.
AF 75/19	REQUESTS FOR DISPENSATIONS to be received in writing by the Executive Officer.
AF 76/19	MOTION TO RECEIVE AND APPROVE THE MINUTES OF THE ASSET & FACILITIES MANAGEMENT COMMITTEE 11 th February 2020.
AF 77/19	MATTERS ARISING – Members or Officers are asked to raise queries / issues relating to actions or decisions raised at the previous meeting 11 th February 2020.
Item No.	<u>ASSET & FACILITY MANAGEMENT</u>
AF 78/19	PLAYING FIELDS – To receive updates and / or consider the following:- <ul style="list-style-type: none">• S106 project updates and requirements with reference to enhanced sporting facilities;• S106 and footpath enhancement / works;• Works / Actions Required in terms of maintenance to the facilities;• Waste disposal & recycling;• Grass cutting update;• Disabled access;• Security;• & any other matters requiring urgent consideration and action not hitherto notified to the Executive Officer to the Council prior to the meeting.
AF 79/19	PAVILION – To consider the following:- <ul style="list-style-type: none">• Pavilion development project update with reference to planning application DA/2019/0111;• Event management and bookings – Beer Festival August 2020;• Maintenance & cleaning requirements;• & any other matters requiring urgent consideration and action not hitherto notified to the Executive Officer to the Council.
AF 80/19	SPORTS CLUB LICENCES' – update.
AF 81/19	PUBLIC OPEN SPACES & FACILITIES AND COVID 19 IMPACT / REQUIREMENTS.
AF 82/19	LAND TRANSFERS UPDATE.
Item No.	<u>BUDGET & FINANCIAL MANAGEMENT</u>
AF 83/19	BUDGET MANAGEMENT – To review the budget versus expenditure.
Item No.	<u>CLOSING PROCEDURES</u>
AF 84/19	ITEMS FOR THE NEXT MEETING – Council Members are asked to notify the Clerk of items they wish to be included on the next agenda.
AF 85/19	DATE OF NEXT MEETING:- <ul style="list-style-type: none">• June 2020