

WEST HADDON PARISH COUNCIL

CLERK: Mrs Gill Wells

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Asset & Facilities Management Committee

West Haddon Parish Council

Date: 16th September 2019

Due to of the public addressing Councillors prior to the meeting commencing, the meeting did not convene at 7.30pm

Venue: West Haddon Sports Pavilion

Attendees:
Cllr S Kerr
Cllr P Norman
Cllr P Baldwin
Cllr A Stephens
Cllr J Heaton

Apologies
Cllr Leadbeater
Cllr Tringham

The Clerk
6 Members of the Public

OPENING PROCEDURES.

AF 1/19 Election of Chair – Motion Agreed:- Cllr P Norman was elected to the position of Chair.

AF 2/19 Election of Vice Chair – Motion Agreed:- Cllr A Stephens was elected to the position of Vice Chair.

AF 3/19 Public Session – **Prior to the meeting** commencing members of the public had interrupted procedures and had addressed members of the Council for some considerable time on various issues including the change of title for the Committee and the structure of the meeting which they had not been consulted or notified upon; moreover, their perceived ‘them and us situation’ between the Parish Council and the sporting clubs; the lack of Councillors on the Committee who played sports and therefore had knowledge about requirements of the sporting clubs; and the lack of a vote for non Councillors’ on items listed on the agenda for discussion – the Clerk (in her capacity as Proper Officer to the Council) attempted to explain the legal regulations why members of the public could not vote at Council meetings but was told by a member of the public to be quiet before she could explain further why this was the case.

AF 4/19 Apologies - Motion Agreed:- It was resolved that apologies and reasons for absence received from Cllrs Leadbeater and Tringham be approved.

AF 5/19 Declarations of Interest – There were no declarations of interest.

AF 6/19 Requests for dispensations – There were no requests for dispensation.

AF 7/19 Minutes of the meeting 30th July 2018 – Motion Agreed:- It was resolved that the minutes of the meeting be approved.

AF 7/19 Matters arising from the meeting 30th July 2018 – There were no matters arising to report.

GOVERNANCE MATTERS

AF 8/19 Terms of Reference - Motion Agreed:- It was resolved that the Terms of Reference be circulated to all Council members of the Committee (again) **and** members of the public in attendance who could then feedback their thoughts on the document before it was referred to Full Council for approval.
This was against the Clerks advice as the Council and its members were bound by statutory regulations and the elected representatives were accountable to all residents of the Parish and responsible for all assets and facilities, not just those in members of public in attendance or their particular interests.

AF 9/19 Standing Orders – Members noted the approved model standing orders adopted by the Council annually to which the Council and Councillors should abide for their own and the Councils protection.

ASSET & FACILITY MANAGEMENT

Due to the meeting not convening on time it was resolved that all matters, apart from an issue to be discussed under item AF 12/19 pertaining to the pavilion development DA/2019/0111, be deferred until the next meeting of the Committee as time would not allow detailed debate and considered decisions.

AF 12/19 S106 project update with reference to planning application DA/2019/0111 – Motion Agreed:- It was resolved that Mr R Perryman (A Member of the Public in attendance) be requested to discuss the suggestions forwarded by the Planning Officer at DDC, with regard the proposed pavilion development plans, with the architect engaged to carry out the drawings. Moreover, that confirmation of the size of the changing rooms required by the affiliated sporting associations be obtained and that these obligations would drive any amendments to the plans for re-

presentation to the planning authority along with an explanation as to why the planning officer's suggestions would not meet the criteria required for the facility. Further, with regard the 20 parking spaces required as part of the planning process, it was resolved that the parking would be allocated to the right of the football pitches upon entry to that area of the playing fields.

CLOSING PROCEDURES

AF 23/19 Items for the next meeting:-

- Disabled access onto playing fields;
- Recycling bins;
- Projects for budget 2020-2021;
- Grass cutting tenders & standards required;
- All items not considered, addressed or delegated on the formal agenda for the meeting 16th September 2019.

AF 24/19 Date of next meeting – 7th October 2019.